

December 2021

Load securing & work safety

Dear Ladies and Gentlemen,

Please always observe the permissible total weight of the truck used, as well as loading possibilities and optimal load securing.

In order for us to be able to comply with the legal **load securing** regulations, the vehicles that collect goods from us on your behalf must have the following equipment. 1:

1. The truck must be safe for traffic and operation in accordance with the StVO and StVZO. The forwarder/carrier is responsible for this.
2. The vehicle to be loaded must be suitable for transporting the goods of FLACHGLAS Wernberg GmbH and for securing the load accordingly. In doing so, both the packaging and the bulkiness of the cargo goods must be taken into account.
3. The loading area must be swept clean and free of oil, snow and ice.
 - 3.1 It must be possible to load the truck from above (we load with an overhead crane).**
 - 3.2 To secure the load, it must be possible to nail it to the floor of the truck.**
 - 3.3 Lashing straps according to DIN EN 12 195 part 2 (marking must be visible) and anti-slip mats must be carried.**
4. Trucks already carrying a load will only be loaded by FLACHGLAS Wernberg GmbH if the goods already loaded are sufficiently secured and loading is possible without danger. Third-party goods will not be moved or secured by us.

The truck must be equipped with a tarpaulin to prevent moisture. (Soiling or damage to the load due to a missing tarpaulin is not the responsibility of FLACHGLAS Wernberg GmbH).

If steel A-racks are required for loading crates (for crates from approx. 150 cm in height and weighing 500 kg or more), these must be brought along on collection. If loading frames from FLACHGLAS Wernberg GmbH are required, we will charge €400 per unit. In case of return, a credit note of 320€ / piece will be issued.

Our employees are instructed to load the goods only if the above points are observed. We ask for your understanding. We reserve the right to return vehicles that are not properly equipped or to equip them accordingly on site. We will charge you for the costs incurred for straps etc.

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Furthermore, the following safety instructions must be adhered to without exception:

1. The safety instructions of FLACHGLAS Wernberg GmbH are to be observed.
2. The wearing of personal protective equipment (safety helmet, safety waistcoat, safety shoes, long trousers) is obligatory.
3. The "slow speed rule" applies on the company premises. The maximum speed is 10 km/h. Forklifts and pedestrians have priority.
4. All truck drivers and collectors must report to the loading office. Trucks are to be parked in the waiting zones. The loading coordinator will inform the drivers about the loading process. The instructions of the staff must be followed.
5. Waiting times are to be bridged in the vehicle or in the waiting room provided for this purpose in the loading area. Unauthorised removal from the loading area is not permitted. In case of disregard, the truck will be expelled from the premises of FLACHGLAS Wernberg GmbH.

Yours sincerely

Sascha Sollfrank
Leader Supply Chain Management